REPUBLIC OF KENYA

**(County Logo)**

**{County Government Name}**

**FINANCIAL YEAR { }**

**{Date}**

Implementing Unit: Department in charge of Roads

Signed by :{ Name} { Designation} {sign}

1. **SUMMARY**

The executive summary should be a brief write up giving an overview of the progress made in the implementation of the work plan. The overview should include the following;

1. The network coverage for the county.
2. The budget allocation for the County.
3. Funds received during the quarter under review.
4. Expenditure during the quarter under review. (This should be certified and actual payments made from the RMLF account).
5. Bank balances as at the end of the reporting quarter.
6. Global figures on physical outputs in km against the planned targets.
7. Employment created during the quarter under review.